

Staff Report

Regular Board Meeting

TO: Governing Board Members

FROM: General Manager/CEO

SUBJECT: Approve July 2024 Disbursements: Accounts payable disbursements for the period include check numbers 263490 through 263756, bank drafts, and ACH payments in the amount of \$6,803,400.77 and \$838,161.18 for payroll

RECOMMENDATION

That the Board of Directors approve the District's expense disbursements for the period July 1, 2024 through July 31, 2024 in the amount of \$7,641,561.95.

BACKGROUND / ANALYSIS

The payment register for supplies, materials, services, and payroll for July 2024 is attached for review and approval. This process provides the Board of Directors and the public with an opportunity to review the expenses of the District. Accounts Payable are processed weekly, while payroll is processed bi-weekly. District Policy 7.1 provides the requirements for purchases and contracts and all supporting documents are maintained by the Purchasing Agent.

Accounts payable disbursements for the period include check numbers 263490 through 263756, bank drafts, and ACH Payments in the amount of \$6,803,400.77 and \$838,161.18, for payroll. Significant expenses greater than or equal to \$50,000 are further explained below:

PAYMENT # VENDOR		DESCRIPTION	AMOUNT
263492	US BANCORP SERVICE CENTER	DISTRICT-WIDE PURCHASING CARD PAYMENT FOR MAY 2024	\$ 59,258.31
263547	SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT	GROUNDWATER CHARGES FOR JANUARY - JUNE 2024	\$ 150,390.43
10014395	CARBON ACTIVATED CORP	PLANT 134 GRANULAR ACTIVATED CARBON CHANGE OUT	\$ 125,724.00

PAYMENT #	VENDOR	DESCRIPTION	AMOUNT
10014402	FERGUSON ENTERPRISES, INC.	INVENTORY STOCK	\$ 56,556.62
10014418	SDRMA, SPECIAL DISTRICT RISK MGMT	GENERAL LIABILITY/PROPERTY INSURANCE FOR FY 2024-25 (\$2,208,783.15); WORKER'S COMPENSATION INSURANCE FOR FY 2024-25 (\$197,439.33); AND CLAIM DEDUCTIBLE (\$500.00)	\$ 2,406,722.48
10014427	TYLER TECHNOLOGIES, INC	MAINTENANCE AND SUPPORT FOR UTILITY BILLING AND FINANCIAL SOFTWARE FOR FY 2024-25	\$ 142,303.82
263569	CHEM-TECH INTERNATIONAL INC	CHEMICALS FOR TREATMENT FOR WELLS, PLANT 134, AND THE SNRC	\$ 50,177.72
263593	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRICITY COSTS DUE JULY 2024	\$ 257,477.36
DFT0005305	CALPERS, UAL PAYMENT	ANNUAL UNFUNDED ACCRUED LIABILITY (UAL) FOR FY 2024-25	\$ 1,146,070.00
263635	ANAERGIA TECHNOLOGIES LLC	\$133,000.00 LESS \$6,650.00 RETENTION FOR MAY 2024 FOR DIGESTERS AT THE SNRC (CIP PROJECT)	\$ 126,350.00
263698	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRICITY COSTS FOR SNRC DUE JULY 2024	\$ 330,456.50
263713	US BANCORP SERVICE CENTER	DISTRICT-WIDE PURCHASING CARD PAYMENT FOR JUNE 2024	\$ 54,606.63
10014503	INFOSEND, INC	BILL PRINT AND MAILING SERVICES FOR JUNE 2024	\$ 54,567.74

Also, in accordance with California Government Code Section 53065.5, staff has attached the 2023-24 Annual Reimbursement Report disclosing all reimbursements to staff for more than \$100 during the previous fiscal year. All reimbursements are appropriately described and are in accordance with the District's reimbursement policies.

AGENCY GOALS AND OBJECTIVES

- II - Maintain a Commitment To Sustainability, Transparency, and Accountability
 - A. Practice Transparent and Accountable Fiscal Management

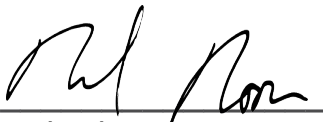
REVIEW BY OTHERS

This agenda item has been reviewed by the Finance Department.

FISCAL IMPACT

This item is funded in the current fiscal year budget.

Recommended by:



Michael Moore
General Manager/CEO

Respectfully submitted:



Brian Tompkins
Chief Financial Officer

ATTACHMENTS

1. July 2024 Payment Register
2. 2023-24 Annual Reimbursement Report